

### **Email examples that are generated by the Offers system**

### Emails that you would receive:

- A request from a user to make an offer
- Notification that a new offer has been placed by an approved bidder
- Audit email upon offer acceptance

### Emails that your potential buyers would see:

- Confirmation of registering to make an offer
- Confirmation of registration approval
- Confirmation of their first / subsequent offers
- Notification of a rival offer
- Confirmation that the offer process has closed, a different offer has been accepted
- Confirmation that the offer process has closed, and their offer has been accepted



### HABITAT.

## Someone has requested approval to make an offer on this property

Feb 25th, 4.48PM



€550,000
Tirhogar, Killenard, Co. Laois
5 Beds • 5 Baths • Detached

Oliver Smith at 0838505411 has requested approval. An email has been sent requesting the following:

#### Proof of ID

Scan of driving license or Passport

#### Proof of funds

Scan/PDF of Mortgage Approval in Principle document or bank account showing funds

#### VIEW REQUESTS ON THIS PROPERTY

Note that no binding contract shall come into existence until such time as contracts have been executed and exchanged by both parties to the transaction and a full 10% deposit paid. Furthermore, this communication shall not constitute a note or memorandum in writing for the purposes of the Land and Convevancing Law Reform Act 2009.

Habitat - PSR License Number: 1234567

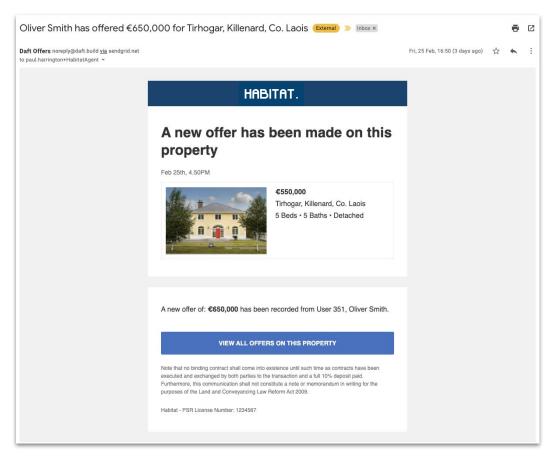
# Example of an email sent to: Your Agency (negotiator email)

### When:

# Someone requests to make an offer on one of your properties

The user will not receive any further emails and will not be able to place offers, unless you specifically approve them. Once approved they can place offers on that property only (unless they seek approval on another property).

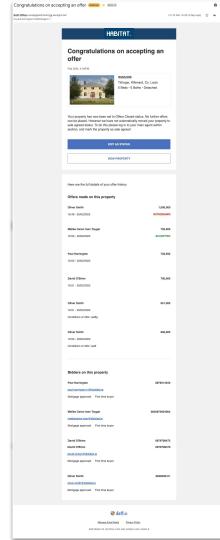
As can be seen in the email copy, a request is made that they forward you proof of funds and ID (replying to the email will default to your email address). When you're satisfied with their eligibility to make an offer you can approve them (whether PoF or ID sent or not).



# Example of an email sent to: Your Agency (negotiator email)

When:

An approved bidder has made a new offer (initial or updated offer)



# Example of an email sent to: Your Agency (negotiator email)

When:

You've accepted an offer.
This acts a record of all bidders and offers made for auditing purposes.



ē [7]

Daft Offers noreply@daft.build via sendgrid.net to paul.harrington+4 =

25 Feb 2022, 16:51 (3 days ago) 🖒 👆



Dear Paul

### Thanks for registering with Habitat. We now need to confirm your registration.

Feb 25th, 4,51PM



Tirhogar, Killenard, Co. Laois 5 Beds • 5 Baths • Detached

To confirm your registration with us, we typically require proof of ID and proof of funds.

This can be a scan of your driving license, passport or other ID card.

#### Proof of funds

Please send a PDF or Scan of your Mortgage Approval in Principle document and/or bank account showing funds

Please reply to this email, attaching these documents. Alternatively please call us on 1234567893660 to discuss further and we'll get you approved ASAP.

Once approved you can make offers directly on Daft. Any offers you make will be confirmed via email, as will any other offers placed on the property. Please add noreply@daft.ie to your safe senders list to ensure you get these!

King regards, Habitat



Manage Email Alerts Privacy Policy

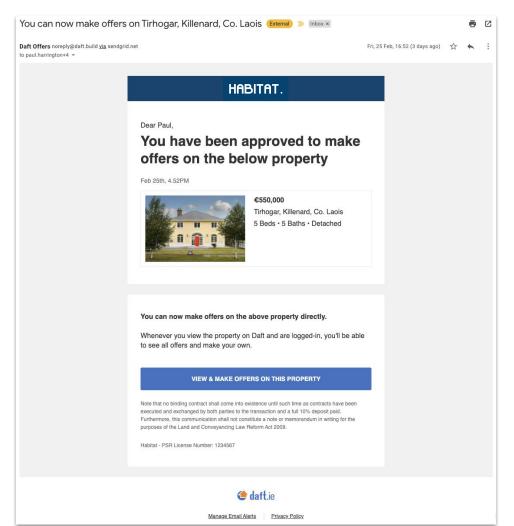
Daft Media Ltd. 3rd Floor Latin Hall, Golden Lane, Dublin 8

## Example of an email sent to: A user requesting to make offers

### When:

They have have registered to make an offers on one of your properties

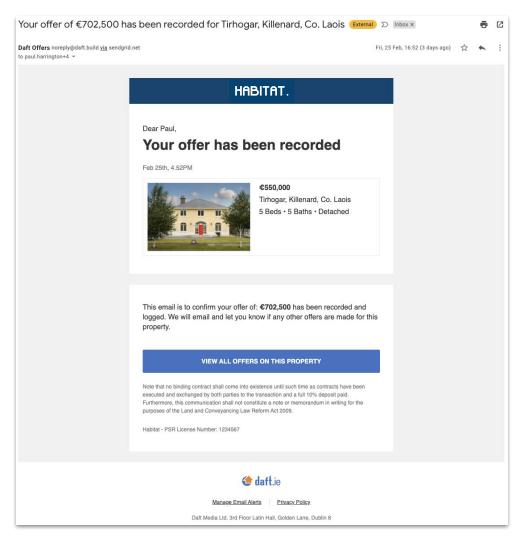
As can be seen in the email copy, a request is made that they forward you proof of funds and Id (replying to the email will default to your email address).



# Example of an email sent to: **An approved bidder**

When:

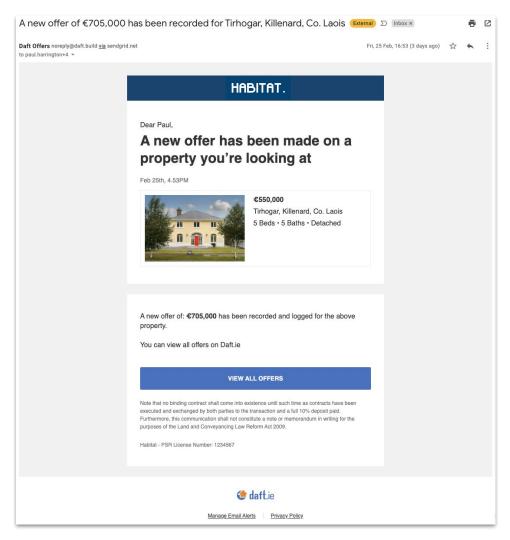
They have been approved by the agent to make offers on a specific property



# Example of an email sent to: **An approved bidder**

### When:

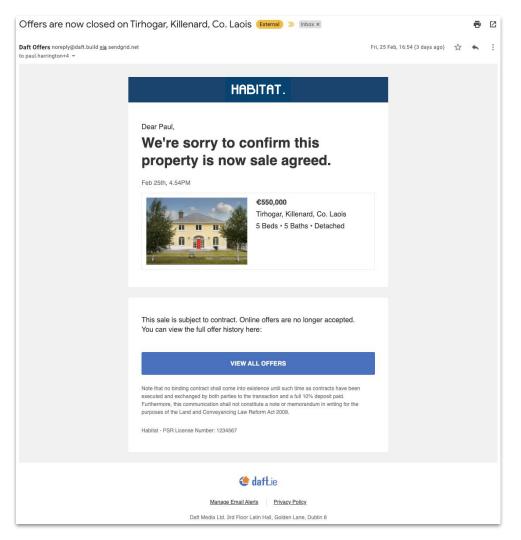
They have made an offer on a property (same email whether it's their initial offer or an updated offer)



# Example of an email sent to: **An approved bidder**

When:

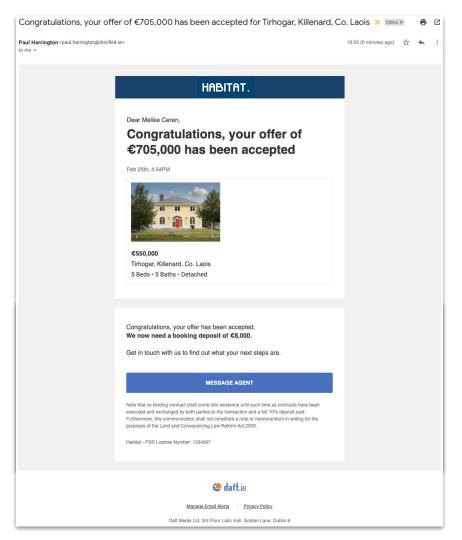
A rival bidder has put in a higher offer and they're now the under bidder



## Example of an email sent to: An unsuccessful bidder

### When:

You have closed bidding. (It is assumed that you will have already verbally confirmed the winning offer with all parties at this stage)



## Example of an email sent to: **A Successful bidder**

### When:

You have closed bidding. (It is assumed that you will have already verbally confirmed the winning offer with all parties at this stage)

Note this email requests the booking deposit is now required (as per the offer set-up)